



To

Revisions

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SUMMARY

1	PURPOSE.....	2
2	GENERAL REQUIREMENTS.....	2
3	PACKAGING.....	2
4	TRANSPORTATION.....	3
5	LABELS	3
6	DELIVERY OF THE ORDERS.....	3
7	EMERGENCY CONCEPT.....	4
8	FAILURE REPORT / SUPPLIER EVALUATION	4
9	COST	4



1 PURPOSE

In order to assure a clear understanding between Barnem and its suppliers, we have issued the General Logistics Terms, where suppliers can find our main terms, requirements, conditions and obligations.



2 GENERAL REQUIREMENTS

Barnem reserves the right to request at the suppliers the picking or delivery of goods in the following cases

- Outsourced work services
- New parts
- Raw material
- Packaging
- Others Components
- Rejected goods



The transports can be arranged by:

1. Supplier -> to Barnem plants
2. Barnem takes care of transports

3 PACKAGING

1. Protect the part within, keeping it away from any harm or deformation.
2. Packaging has to be in accordance with the up-to-date environmental regulations.
3. Depending on the type of foreseen transport,.
4. Loading units should allow at least a double stack without suffering any harm or deformation.
5. Packaging units should be completely filled, optimizing space and avoiding their possible collapse.
6. It is responsibility of the supplier to ensure that there is enough packaging to cover the supply chain.
7. If supplier works with returnable packaging, property of Barnem, a tracking system for the containers should be implemented and supplier should allow Barnem to audit and inventor their stock at least once per year. Any loss will be investigated and re-sourced on a responsibility base.
8. Alternative packaging should be defined and approved through a Packaging Data Sheet before the start of production. This will be used to cover the peaks or disruptions of the supply chain that could not be covered by the Mass Production packaging





4 TRANSPORTATION

Please consider the following documentation when shipping to Barnem:

	Europe	Local Transportation	Third Country
Delivery Note		X	
WayBill			X
Invoice			X
CMR WayBill (just direct Shipments)	X		
Certificate of Origin			X

Mandatory information in delivery notes

- Address of supplier / recipient
- Shipping address, if different from recipient's address
- Delivery note number and date
- Name of supplier
- Barnem order number
- Barnem Part number of material delivered
- Part name/ designation
- Shipping quantity incl. unit designation
- Number and type of packing containers
- Shipping mode
- Carrier/forwarder
- Shipping terms

5 LABELS

All packaging units should be properly identified. Mandatory information in labels

- Barnem Part number of material
- Part name/ designation
- Quantity of parts in packaging units
- Number of Supplier batch/ production date

6 DELIVERY OF THE ORDERS

Quantities and delivery dates are binding and valid. Any changes in supply conditions, quantities and delivery dates must be communicated in max. 3 working days otherwise the order is considered as accepted in all its parts.

Once the objection has been communicated, the supplier has no more than one working day to submit a shipment/delivery plan with the delivery dates and partial quantities pertaining to the objection notice.





The most recent delivery schedule sent to the supplier will provide the basis for making shipments.

7 EMERGENCY CONCEPT

In order to ensure the continuity of the supply chain, Barnem requests from its suppliers the creation of an emergency plan. This should be submitted to Barnem for its approval. If problems occur, supplier must promptly inform Barnem.



8 FAILURE REPORT / SUPPLIER EVALUATION

To create awareness and a culture of “zero defect” with our suppliers, we will create a failure report for every fault caused by our suppliers in the supply chain. This will be taken into consideration and affect the suppliers evaluation. Furthermore, Barnem will charge to the supplier for every extra cost that the failure had generate. On a periodic basis, Barnem issues a supplier’s evaluation that appraises the supplier in four main categories:



- Management System
- Logistic performance
- Quality performance
- Supplier’s claims

This evaluation is supported by our system in order to make it as reliable and objective as possible. In these evaluations we measure the strengths and the weaknesses of the suppliers and serve as an incentive for them to be in continuous improvement.

For quality claims please refer to the Quality Agreement.

Shipping costs for returned non-conforming goods will be taken over by the supplier.

9 COST

See annex 1: Non Quality Cost (NQC) for the current year



Signature Supplier: _____

Signature in capital letters: _____